



KOA ELECTIONS 2025

BID DOCUMENT to Organise the Annual Conference of Karnataka Orthopaedic Association: KOACON 2027 - South Zone

- I.** Name of Affiliated Bidding District Chapter:
- II.** Name of President of District Chapter:
- III.** Name of Secretary of District Chapter:
- IV.** **A.** Name of Nominated Organising Chairman of KOACON 2027:
B. Name of Nominated Organising Secretary of KOACON 2027:
- V.** City in which the KOACON 2027 is Proposed:
- VI.** Has the proposal been discussed in the District Chapter (If yes, when and where):
Please attach the Letter of support from President and Secretary (with KOA LM No.) of District Chapter.
- VII.** Proposed Venue of the KOACON 2027:
- VIII.** Details of the infrastructure available for the conference like listing of Hotels With number of rooms of various categories. Air, road and rail links. Facilities at the venue like space for various activities, number of big and small halls, auditorium etc. Facilities for audio-visuals, catering.
(Please attach separate sheets under each head)
- IX.** Places of tourist interest in and around the city:(Please attach separate sheet)
- X.** Has the city hosted KOACON at any time earlier, if so when:
We, hereby agree to abide by all directive and decisions of the Executive Committee of KOA as well as the Central Conference Committee (CCC) of the KOACON 2027 for organising the annual conference of Karnataka Orthopedic Association. We will follow all guidelines for the conference as per the KOA Blue Book. We agree to the following financial arrangements for hosting the conference: -

1. All collections like registration fees/advertisement/donations/Sponsorship money/tariff for trade exhibition/etc. will be taken on behalf of the Karnataka Orthopedic Association by Local Organising Committee (LOC) represented by the Organising Secretary.
2. Account will be opened for the conference. All registration fees / sponsorship money / donations / tariff for trade exhibition are to be deposited in this account. The Account will be operated by any two of the following office bearers:
 - (a) The Organising Chairman
 - (b) The Organising Secretary
 - (c) The Organising Treasurer
3. Proper records of all contribution/expenditure of the conference will be maintained by the Treasurer, nominated by the Local Organising Committee.
4. The Local Organizing committee will contribute 7.5% of the total collections for the conference to the parent body - KOA.
5. Hundred percent of the Incidental Charges (Rs. 300/-) collected in the KOACON will go towards the KOA Account. This should Preferably be made within 3 months after the conference.
6. For all transaction regarding accounts of KOACON, Host Affiliated District Chapter PAN No. / Organising Committee PAN No. will be used. The KOA PAN No. will not be used for the conference.
7. The accounts will be audited by an Auditor.
8. Fully audited account of the conference will be presented in the Executive Committees meeting within one year of the conference, without fail.
9. The nominated Organising Chairman and Organising Secretary along with President and Secretary of bidding Host District Chapter shall be responsible for the organisation and finances of the conference.

Signatures with Seal of the District Chapter

Date:

President, District Chapter.

Secretary, District Chapter

Nominated Organising Chairman for KOACON 2027

Nominated Organising Secretary for KOACON 2027